

GRANDE PRAIRIE POLICE COMMISSION

MEETING MINUTES

February 15, 2024

North Conference Room, City Hall

Attendees: Commissioner Dan Wong
Commissioner Natalia Reiman (virtual)
Commissioner Timothy Burnham
Commissioner Donna Koch (virtual)
Commissioner Warren Travasso
Councillor Kevin O’Toole
Councillor Dylan Bressey

Others: Lorrie Sitler, Executive Director (Commission)
Dwayne Lakusta, Chief of Police
John Respet, Superintendent
Greg Redl, Superintendent
Darrin Balanik, Executive Director (GPPS)
Jacqueline Daigneault (Admin), City of Grande Prairie

Regrets: Commissioner Lois Duke

1. CALL TO ORDER – Chair Wong called the meeting to order at 3:20 PM.

2. LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work, and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit People since Time Immemorial.

3. APPROVAL OF AGENDA

Addition of 8.2 2023 Draft Annual Report

Motion to approve the agenda as amended.

Moved by: Commissioner Burnham

Carried Unanimously

Chair

ED



4. APPROVAL OF MINUTES

Motion to approve the minutes of January 18, 2024, Monthly Meeting as presented.

Moved by: Commissioner Travasso

Carried Unanimously

5. INQUIRIES BY THE PUBLIC

6. BUSINESS ARISING

7. STANDING ITEMS

7.1. Chair Report

- Resignation received from Sandeep Sharma on January 23, 2024.
Resigned due to personal reasons, expressed interest in the future.
 - Need to know who is attending AAPG by February 27 to meet early bird deadline.
Commissioner Burnham is not attending, Councillor O’Toole is attending, Commissioner Koch confirmed, to book travel and submit to Executive Director Sitler.
 - Reminder regarding provincial online learning modules.
- a) 2023 Commission Self Evaluation Report
Chair Wong urged everyone to go easy on themselves. Going to set up with baseline and look for areas of improvement.

Motion to accept the 2023 Commission Self Evaluation Report.

Moved by: Commissioner Burnham

Carried Unanimously

7.2. Chief Report

- a) Chief’s Update
- Councillor Bressey asked about being fully operational by 2025 and how we are staged now for sworn members getting complaints. Chief Lakusta: explained that this will be dealt with case by case, assigned to superintendents. Not much anticipated. Shared that there is support from Edmonton too to conduct investigations.

Chair

ED



- Councillor Bressey suggested that an outline on the website for the complaint process would be helpful. Chief Lakusta: confirmed that this will be noted to incorporate into the revamped website.
- Councillor Bressey asked if there were plans to do local career fairs? Chief Lakusta confirmed this. Superintendent Redl: shared that they recently attended one at Charles Spencer Highschool and are booked into Northwestern Polytechnic for the March career fair. He also thought there was one more. Councillor Bressey: suggested maybe it was one hosted by the city.: Superintendent Redl figured this was the one.
- Chair Wong inquired about new recruits and if Peace Officers have been applying. Chief Lakusta: confirmed that at least one had applied, and a few have expressed interest. Superintendent Redl: explained further that two had applied, and another few did write entrance APCAT but haven't applied yet. Chair Wong: asked if this is normal progression? Chief Lakusta: explained that yes this is normal. This is part of the benefit of having both, if someone isn't quite ready for police officer, there are the options of peace officer or MO. Designing on CPIC training as we anticipate we will see more members go through the process.

Motion to accept the Chief's Update dated February 15, 2024.

Moved by: Councillor O'Toole

Carried Unanimously

7.3. Public Complaint Director Report

Nothing to report.

7.4. Executive Director Report

a) 2023 Social Media Report

Executive Director Sitler has tracked the commissions followers on Facebook, Instagram, and LinkedIn. The results were 419 on LinkedIn, 124 on Facebook and Instagram, 150. Metrics included in the report.

- Commissioner Burnham asked for confirmation that this was just for the commission? Executive Director Sitler confirmed. Commissioner Burnham: asked if this could be done for the police service as well. Chief Lakusta: agreed that this was something to work towards. Superintendent Redl: shared that he has access to the GPPS LinkedIn account, which has 321 unique visitors & 745 follower's total. Councillor Bressey: would love to know more about future strategy, no urgency. Chief Lakusta: explained that rebranding right now is urgent for us. Webpage

Chair

ED



Motion to approve the 2023 Social Media Report as presented.

Moved by: Commissioner Burnham
Carried Unanimously

- b) RFQ process for logo
 - Completed with a successful submission. procurement is waiting for the agreement to be signed. Potential for ad hoc Committee?
 - Commissioner Koch, Commissioner Burnham & Chair Wong interested in forming an ad hoc committee. Logo to be approved by commission.
 - 2024 CAPG Webinars registrations
 - Executive Director Sitler shared the Official Swearing In planning is coming along, working through a few bumps with city departments since it is joint commission and City event. There will be an Indigenous blessing and prayer, chief to meet ahead of time.

7.5. Committee Updates

- a) Finance Committee – Chair, Commissioner Burnham
 - Committee Chair Burnham indicated Commissioner Sharma was on committee, should we make motion to formalize Chair Wong to have a definite 3?

Motion for Chair Wong to rejoin the Finance Committee

Moved by: Councillor Bressey
Carried unanimously

- b) Policy & Governance Committee – Chair, Commissioner Koch
 - i. Grande Prairie Police Commission Policy and Procedure Manual review. Areas with suggested changes are highlighted. Any questions?

Motion to accept the minutes of the December 19, 2023, Policy, and Governance Committee meeting.

Moved by: Commissioner Koch



Carried Unanimously

- c) Personnel Committee – Chair, Commissioner Reiman
 - i. Personnel Committee January 30, 2024, meeting minutes
 - Discussion of where members may land, personnel committee when matters come up with commission members, is this personnel or policy and gov.? Determined that this would be Executive Director and Chief only ones under personnel. Made amendments to terms of reference for continuity.

Motion to accept the minutes of the January 30, 2024, Personnel Committee meeting.

Moved by: Commissioner Reiman

Carried Unanimously

- ii. Personnel Committee Terms of Reference
 - GPPS Executive being on different boards and committees, could this be awkward or inappropriate or conflict of interest? Can tap into Chief Lakusta if needed but did not feel it would make sense to have member in formalized form of personnel committee.

Motion to accept the Personnel Committee Terms of Reference as presented.

Moved by: Commissioner Reiman

Carried Unanimously

- iii. 360 Review Process – Executive Director
 - Executive Director Sitler gave different options to consider, the committee looked through and felt that this was robust review process.
 - Chair Wong explained that commission members provide evaluation, and stakeholders could also provide input. External opinion. Haven't decided how often to do this as it is intensive. Currently states every 2 years.

Motion to accept the 360 Review Process for the Executive Director as presented.

Moved by: Commissioner Reiman

Carried Unanimously

Chair

ED



- iv. 360 Review Process – Chief of Police
 - Personnel committee to come up with names of who to connect with. Survey style more than personal connection, decided against survey. Made sense to have organic connection and conversation to ensure coverage of 360 process.

Motion to accept the 360 Review Process for the Chief of Police as presented.

Moved by: Commissioner Reiman

Carried Unanimously

- v. Chief of Police – 6-month review will be in closed session.

8. NEW BUSINESS

8.1. Correspondence

a) AAPG Notice of AGM, Call for Nominations and Resolutions

- Notice of AGM happens during conference, Chair Wong will be there. There is the opportunity to nominate from the commission, further investigated and you don't receive honorarium and policies indicate you don't receive honorarium, but you will have expenses covered for in person meetings for AAPG. My thoughts are it would be great to have a rep from the commission, but there is a time commitment.
- Also call for resolutions. Anything to be brought forward to AAPG, lobby the government.
 - Councilor Bressey – resolution, in line with city. For example, the freeze on photo radar equipment, make sure committees and commissions are involved in these decisions.
 - Commissioner Burnham- appropriate or fair to have lobbying province for additional supports homelessness and mental health and addiction recovery as we've experienced this in city. It appears that there aren't sufficient community resources. A lot of this stems from provincial funding with AHS, see if we can lobby for additional support.
 - Executive Director Sitler will investigate if this has been brought forward prior.
 - Chair Wong suggested that it would be good to get a copy of the policy book from AAPG.
 - Executive Director Sitler will send this out.



- Chair Wong confirmed the deadline is April 5
- Chair Wong asked if a motion should be made to complete research or write up resolutions. Councillor Bressey: suggested that Executive Director look through active resolutions and see if anything touches what has been discussed, and to report at the next meeting. She could draft in case they decide.
- Councillor O'Toole asked about the time commitment, how many times per year? Executive Director Sitrer: confirmed it was quarterly. Commissioner Burnham: added that there is also an annual conference.

b) CAPG Membership Renewal

Motion to renew CAPG membership for 2024.

Moved by: Councillor O'Toole
Carried Unanimously

8.2. 2023 Annual Report

Motion to accept the annual report content and form to be forthcoming.

Moved by: Commission Burnham
Carried Unanimously

9. ROUND TABLE

Nothing to report.

10. CLOSED SESSION

- 10.1. Personnel – FOIP – Sec. 17(4)
- 10.2. Law Enforcement Matters – FOIP – Sec. 20(1)
- 10.3. Public Complaint Director – FOIP – Sec. 24(1)
- 10.4. Professional Standards – FOIP – Sec. 17(4)

Motion to move into closed session in accordance with Section 197 of the Municipal Government Act and specified sections of the Freedom of Information and Protection of Privacy Act.

Chair	ED
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Moved By: Councillor Bressey
Carried Unanimously

Motion to return to open session.

Moved By: Commissioner Burnham
Carried Unanimously

11. BUSINESS ARISING FROM CLOSED SESSION

11.1. Chief of Police – 6 month review

Motion to approve the Police Chief’s successful completion of his 6 month review.

Moved By: Commissioner Travasso
Carried Unanimously

12. NEXT MEETING – March 21, 2024, at 3:00 pm, City Hall – North Conference Room

13. ADJOURNMENT

Chair Wong adjourned the meeting at 5:10 pm

Date

Chairman

Date

Executive Director

Chair ED