

**GRANDE PRAIRIE POLICE COMMISSION
MEETING MINUTES**

July 13, 2023

2:30 PM

Al Robertson Room, Centre 2000

Attendees: Commissioner Dan Wong (virtual)
Commissioner Natalia Reiman
Commissioner Timothy Burnham
Commissioner Donna Koch
Commissioner Lois Duke
Councillor Dylan Bressey
Councillor Kevin O'Toole

Others: Lorrie Sitler, Executive Director
Chris Manuel, City of Grande Prairie
Kathryn Anderson, City of Grande Prairie

1. CALL TO ORDER

Vice Chair Reiman called the meeting to order at 2:33pm

2. LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit People since Time Immemorial.

3. APPROVAL OF AGENDA

Addition to the agenda with a discussion around committee group minutes be included in future commission agendas.

Motion to approve the agenda as amended.

Moved by: Commissioner Koch

Carried unanimously

4. APPROVAL OF MINUTES

4.1 Approval of Minutes Regular Meeting on June 15, 2023

Edit spelling of Vice Chair Natalia Reiman's first name. Previously was spelled as "Natalie".

Motion to approve the minutes as amended.

Moved by: Commissioner Burnham

Carried unanimously

Chair

ED

4.2 Approval of Minutes of Special Meeting on June 22, 2023

Motion to approve the minutes as presented.

Moved by: Councillor O'Toole
Carried unanimously

5. BUSINESS ARISING

No business arising.

6. STANDING ITEMS

6.1 Chair Report

- Nothing to report.

6.2 Public Complaint Director Report

- Nothing to report.

6.3 Executive Director Report

- Continued to support Chief Recruitment.
- Building out Chief Onboarding process.
- Received Council's amendment to the Police Commission bylaw now including Policing Committee. Drafted Policing Committee Policy Manual. Detachment Commander, Superintendent Lee Brachmann, knows about the amendments and meeting schedule.
- Met with the Grande Prairie Police Transition Committee (GPPTC) Leadership group on June 26th. Terms of Reference have been agreed upon. Saved in Governance Committee folder, under Police Transition folder.
- Met with GPPTC management group, they have set up bi-weekly meetings.
- Met with City of Camrose administration and spoke with Medicine Hat chair to get a better understanding of Chief appointment process through Council.
- Met with Calgary Police Commission staff on June 30th.
- Provided onboarding to Commissioner Duke.
- Participated in the first session of Change Management Workshop with the police transition team.
- When agenda packages are ready to post on the website, will be sending out a notice to the media, Council and City leadership.

6.4 Committee Updates

a) Search Committee

- Finalized a contract with candidate and was ratified by Council on July 10th. Excited to be welcoming Dwayne Lakusta on August 28th as our first chief of police for the GPPS.
- Chair Wong thanked the Search Committee, Executive Director Lorrie Sitler, Leaders International Ardys Kouri and Law Enforcement Advisor Bill Sweeney for all their work during the search.

b) Finance Committee

c) Policy & Governance Committee

Chair



ED



- Met on July 6th.
- Meeting protocols. Recommendation to allow members to vote on minutes if they were not present for the meeting but not put forward a motion to approve.
- Making adjustments to the Policy and Procedure Manual
- Looking into having a facilitated strategic planning workshop, coordinate with another group to save costs.
 - Discussion around strategic planning workshops in 2023 or 2024, dependent on budget
- Since the new chief will be doing consultations with the public and community groups, recommending we coordinate with the Chief and use the opportunity to build advisory groups.
 - Discussion around stakeholder events and engagement opportunities.
- Recommendation to direct the Executive Director to create social media accounts for the Commission. Suggest Facebook, Instagram and LinkedIn
- Commission skills matrix was sent out to members. Please complete it as soon as possible. Will allow Council to fill gaps in skills, and the Commission to understand professional development needs.

Motion to have the Executive Director set up Grande Prairie Police Commission social media accounts on Facebook, Instagram and LinkedIn with comments off.

Discussion: Recognition that there will be some consequences to not having commenting available but there are still ways for residents to communicate with the Commission and GPPS.

Moved by: Commissioner Wong
Carried unanimously

- d) Personnel Committee
 - Meeting on July 28th

7. NEW BUSINESS

7.1 Grande Prairie Police Service and Grande Prairie Police Commission Branding

- There are some activities that can be started in anticipation of the arrival of the Chief. One of the areas that needs to be completed shortly is branding.
- Chris Manuel and E.D. Lorrie Sitler discuss how we can start this process so decisions can be made upon the Chief's arrival. Missions, Vision, Values
- Chris Manuel, from the City of Grande Prairie Municipal Police Transition Team, presented to the Committee branding strategies. Pressing component of settling on a logo for the GPPS and subsequent choices and designs.
- Discussion on community engagement, cultural considerations, timeliness, and budget. Have logo process be broken into phases.
- Recommendation to return to Commission at next meeting with several logo options for decision.

8. INQUIRIES BY THE POLICE COMMISSION

No inquiries.

9. INQUIRIES BY THE PUBLIC

No inquiries.

10. ROUND TABLE

- Councillor Bressey: Council met with the Grande Prairie school board. The Board urged Council to encourage the GPPS to continue the use of resource officers in the schools.
 - Discussion around fine revenue allocation.
 - Agreed to take it on in the Finance Committee and anticipate collaboration with the City and Chief of Police
- Commissioner Reiman: Thankful for ability to announce the Chief of Police and positive reception to the announcement.
 - Commissioner Wong: Do we have a special celebration after the Chief is sworn in?
 - Councillor Bressey: An option to have a meet the Chief community event as well?
- Commissioner Duke: How does the City of Grande Prairie properly police indigenous communities living off reserve and how can we police those people with support of the federal government, and it be a win/win. Future discussion to be had with the Chief of Police on how to accomplish these goals.

11. CLOSED SESSION

- 11.1 Personnel – FOIP – Sec. 17(4)
- 11.2 Law Enforcement Matters – FOIP – Sec. 20(1)
- 11.3 Public Complaint Director – FOIP – Sec. 24(1)
- 11.4 Professional Standards – FOIP – Sec. 17(4)

Motion to move into Closed Session in accordance with Section 197 of the Municipal Government Act and specified sections of the Freedom of Information and Protection of Privacy Act.

Moved by:
Carried Unanimously

Motion to return to open session.

Moved by:
Carried Unanimously

12. BUSINESS ARISING FROM CLOSED SESSION

No business arising from closed session.

13. NEXT MEETING – August 10, 2023 at 2:15 pm

14. ADJOURNMENT

Chair

ED



Meeting adjourned by Vice Chair Reiman at 4:23 pm

Date

Chairman

Date

Executive Director

Chair ED