

GRANDE PRAIRIE POLICE COMMISSION

MEETING AGENDA

June 15, 2023

6:00 PM

AI Robertson Room, Centre 2000

Anyone wishing to attend meetings to speak as a delegate must contact the Executive Director at lsitler@cityofgp.com to submit their presentations in advance. Delegation requests must be submitted at least 5 business days prior to the meeting date.

Members of the public will have the opportunity to raise a question, whether with respect to an item on the agenda or to make a general inquiry. (Complaints about officer conduct will not be topics for this forum).

- 1. CALL TO ORDER**
- 2. LAND ACKNOWLEDGEMENT**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
- 5. BUSINESS ARISING**
- 6. STANDING ITEMS**
 - 6.1 Chair Report
 - 6.2 Public Complaint Director Report
 - 6.3 Executive Director Report
 - 6.4 Committee Reports
 - a) Finance Committee
 - b) Policy & Governance Committee
 - c) Personnel Committee
 - 6.5 Update on Search Committee
 - 6.6 AAPG
 - 6.7 CAPG
- 7. NEW BUSINESS**
- 8. INQUIRIES BY THE POLICE COMMISSION**
- 9. INQUIRIES BY THE PUBLIC**
- 10. CLOSED SESSION**
 - 10.1 Personnel – FOIP – Sec. 17(4)
 - 10.2 Law Enforcement Matters – FOIP – Sec. 20(1)
 - 10.3 Public Complaint Director – FOIP – Sec. 24(1)
 - 10.4 Professional Standards – FOIP – Sec. 17(4)
- 11. BUSINESS ARISING FROM CLOSED SESSION**
- 12. FUTURE MEETINGS**
- 13. ADJOURNMENT**

**GRANDE PRAIRIE POLICE COMMISSION
ORGANIZATONAL MEETING MINUTES**

May 25, 2023

6:00 PM

Community Room, Grande Prairie Museum

Attendees: Commissioner Dan Wong
Commissioner Natalie Reiman
Commissioner Timothy Burnham
Commissioner Donna Koch (virtual)
Councillor Dylan Bressey
Councillor Kevin O'Toole (virtual)
Commissioner Kelly Benning

Others: Lorrie Sitler, Executive Director
Chris Manuel, City of Grande Prairie
Kathryn Anderson, City of Grande Prairie

1. CALL TO ORDER

Executive Director Sitler called the meeting to order at 6:00pm

2. LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit People since Time Immemorial.

3. APPROVAL OF AGENDA

Motion to approve the agenda.

Moved by: Councillor O'Toole

Carried Unanimously

4. ELECTION OF OFFICERS

4.1 Chair

Recommendation received to appoint Commissioner Wong as Grande Prairie Commission Chair.

Call for other nominations. 2nd call for other nominations.

Nominations closed.

Commissioner Wong appointed as Chair of the Grande Prairie Police Commission by **acclamation**.

Commission Chair Wong took over chairing the meeting.

4.2 Vice Chair

Recommendation received to appoint Commissioner Reiman as Grande Prairie Commission Vice-Chair.

Call for other nominations.

Nominations closed.

Commissioner Reiman appointed as Vice-Chair of the Grande Prairie Police Commission by **acclamation**.

5. PUBLIC COMPLAINT DIRECTOR APPOINTMENT

Motion to appoint Executive Director Lorrie Sitler as the Public Complaint Director.

Moved by: Councillor Bressey

Carried Unanimously

6. COMMITTEES

Chair Wong made the following Committee recommendations:

6.1 Chief Search Committee

- All commission members will participate in the search committee.

6.2 Personnel Committee

- Consist of Councillor O'Toole, Commissioner Reiman and Commission Wong.
- Chair of the Personnel Committee will be Commissioner Reiman.

6.3 Policy and Governance Committee

- Consist of Councillor Bressey, Commissioner Benning and Commissioner Koch.
- Chair of the Policy & Governance Committee will be Commissioner Koch.

6.4 Finance Committee

- Consist of Commissioner Burnham, Commissioner Reiman and Commissioner Wong.
- Chair of the Finance Committee will be Commissioner Burnham.

Motion to approve the committee appointments as recommended.

Moved by: Commissioner Burnham

Carried Unanimously

7. GRANDE PRAIRIE POLICE COMMISSION POLICY AND PROCEDURE MANUAL

Motion to adopt the Grande Prairie Police Commission Policy and Procedure Manual as presented.

Moved by: Commissioner Benning

Discussion or debate: Great starting point. Will continue to make them better to suit community's specific needs. There was much discussion and input by the Commission during their workshop to develop the mission, vision and values. Recent amendments to the Police Act have been made and once regulations are developed reviewing will need to be done to align Policy & Procedure Manual with the new legislation.

Carried Unanimously

8. 2023 BUDGET PRESENTATION

Chair Wong welcomed Executive Director, Policing Transition, Chris Manuel to present on 2023 Grande Prairie Police Service Budget

- Provided a presentation on 2023 Budget needs for the Grande Prairie Police Service
- Commission is required to present a budget to Council to assign funds.
- Funds presented align with the Council approved MNP report
- 2023 Budget is developed in the fall but this was not in existence at that time. Grant dollars are in Police Transition Reserve to fund the service
- Includes Grande Prairie Police Commission Budget

Discussion or debate?

- Questions and concerns from Commission members were addressed.

Motion to table and refer to the next Commission meeting with a request for the Finance Committee to have a presentation by Executive Director Chris Manuel prior to the June 15th Commission meeting.

Moved by: Commission Burnham

Carried Unanimously

9. PROFESSIONAL DEVELOPMENT

9.1 AAPG Conference

Discussion around AAPG resolutions that will be brought forward to the AGM.

Motion to have all members available attend AAPG in Rocky Mountain House from June 2nd to the 3rd

Moved by: Commissioner Koch

Carried Unanimously

9.2 CAPG Conference

Motion to have the Chair or Chair's designate attend the CAPG conference in St. John's, NFLD from August 15 – 18th, and register for the virtual option so other members can participate.

Moved by: Commissioner Benning

Carried Unanimously

Discussion around CAPG conference financial support.

10. CLOSED SESSION

Anyone outside of the Executive Director and Commission is asked to leave the room for the closed session which will discuss the following items on the agenda:

10.1 Personnel – FOIP Sec. 17(4);

10.2 Law Enforcement Matters – FOIP Sec. 20(1);

10.3 Public Complaint Director – FOIP Sec. 24(1);

10.4 Professional Standards – FOIP Sec. 17(4)

Motion to move into Closed Session in accordance with Section 197 of the Municipal Government Act and specified sections of the Freedom of Information and Protection of Privacy Act.

Moved by: Commissioner Burnham
Carried Unanimously

Motion to return to open session.

Moved by: Commissioner Koch
Carried Unanimously

11. BUSINESS ARISING FROM CLOSED SESSION

Motion to engage an external advisor with law enforcement experience to advise the Chief Search Committee.

Moved by: Councillor Bressey
Carried Unanimously

12. FUTURE MEETING SCHEDULE AND NEXT MEETING DATE

Motion to hold the next meeting on June 15th starting at 6:00 pm (location to be determined), and to hold future meetings on the 2nd Thursday of every month starting at 2:00 pm at the Grande Prairie Library Rotary Community Room.

Moved by: Commissioner Reiman
Carried Unanimously

13. ADJOURNMENT

Meeting adjourned by Chair Wong at 7:24 pm

Grande Prairie Police Service

2023 Budget

Account	Amount
Revenue	
Transfers from Reserves	(3,198,450)
Total Revenue	(3,198,450)
Salary and Benefit Expenses	1,726,644
Contracted and General Services	586,436
Materials, Supplies and Utilities	677,970
Other Transactions	207,400
Total Expenses	3,198,450
Annual Operating Budget	3,198,450

Budgets are reflective of the City's fiscal year - January 1, 2023 until December 31, 2023

Account Description	Annual Budget
Fleet	777,000
Total Capital	777,000