

GRANDE PRAIRIE POLICE COMMISSION

MEETING AGENDA

July 13, 2023

2:30 PM

Al Robertson Room, Centre 2000

Anyone wishing to attend meetings to speak as a delegate must contact the Executive Director at lsitler@cityofgp.com to submit their presentations in advance. Delegation requests must be submitted at least 5 business days prior to the meeting date.

Members of the public will have the opportunity to raise a question, whether with respect to an item on the agenda or to make a general inquiry. (Complaints about officer conduct will not be topics for this forum).

- 1. CALL TO ORDER**
- 2. LAND ACKNOWLEDGEMENT**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
- 5. BUSINESS ARISING**
- 6. STANDING ITEMS**
 - 6.1 Chair Report
 - 6.2 Public Complaint Director Report
 - 6.3 Executive Director Report
 - 6.4 Committee Updates
 - a) Search Committee
 - b) Finance Committee
 - c) Policy & Governance Committee
 - d) Personnel Committee
- 7. NEW BUSINESS**
 - 7.1 Grande Prairie Police Service and Grande Prairie Police Commission Branding
- 8. INQUIRIES BY THE POLICE COMMISSION**
- 9. INQUIRIES BY THE PUBLIC**
- 10. ROUND TABLE**
- 11. CLOSED SESSION**
 - 11.1 Personnel – FOIP – Sec. 17(4)
 - 11.2 Law Enforcement Matters – FOIP – Sec. 20(1)
 - 11.3 Public Complaint Director – FOIP – Sec. 24(1)
 - 11.4 Professional Standards – FOIP – Sec. 17(4)
- 12. BUSINESS ARISING FROM CLOSED SESSION**
- 13. NEXT MEETING**
- 14. ADJOURNMENT**

**GRANDE PRAIRIE POLICE COMMISSION
DRAFT MEETING MINUTES**

June 15, 2023

6:00 PM

AI Robertson Room, Centre 2000

Attendees: Commissioner Dan Wong
Commissioner Natalie Reiman
Commissioner Timothy Burnham
Commissioner Donna Koch
Commissioner Lois Duke
Councillor Dylan Bressey
Councillor Kevin O'Toole

Others: Lorrie Sitler, Executive Director
Bill Sweeney, Search Committee
Ardyce Kouri, Leaders International
Kathryn Anderson, City of Grande Prairie

1. CALL TO ORDER

Commission Chair Dan Wong called the meeting to order at 6:00pm

2. LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit People since Time Immemorial.

3. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Moved by: Commissioner Koch
Carried Unanimously

4. APPROVAL OF MINUTES

Discussion on when people should abstain from votes and how we track abstaining from a vote due to an absence, put to policy & procedure committee for the future.

Motion to approve the minutes of the May 25, 2023, meeting as presented.

Moved by: Commissioner Burnham
Carried Unanimously

5. BUSINESS ARISING

5.1 Chair Wong welcomed newly appointed Commissioner, Lois Duke. Commissioner Duke joins the Commission as a member from the previous Municipal Police Advisory Committee Member.

5.2 Chair Wong acknowledged the resignation of Commissioner Kelly Benning. Unfortunately,

Commissioner Benning was unable to fulfill her obligations to the Commission due to conflicts with her personal time commitments. Chair Wong expressed appreciation for Commissioner Benning's contributions to the Commission.

6. STANDING ITEMS

6.1 Chair Report

- No report

6.2 Public Complaint Director Report

- No report

6.3 Executive Director Report

- Supporting Chief Recruitment
- Governance Committee workshop in Edmonton May 30 and 31.
- AAPG – June 1-3, presentation regarding Police Transition
- Developing a Draft Policing Committee Manual to assist Policy and Governance committee for when the bylaw has been amended to include policing committee
- Started Draft Annual Work Plan
- New Grande Prairie Police Service website has been launched. There is a Governance page updated with contact information. Public Complaint Process has a page as well.
- Comment from Commission about the website: The website is good and it has our policy manual on it, but would be worth noting that this is an interim document and Commission will be working on updating. Executive Director will update.

6.4 Committee Reports

a) Finance Committee

- Brought forward 2023 Budget for approval by Commissioner Burnham

Motion to approve the presented 2023 Budget to go to City Council to request allocation of 2023 Grande Prairie Police Service funding.

- Discussion around the Grande Prairie Police Service funding.
- Discussion on how budget presentations look when presenting to Grande Prairie City Council.

Moved by: Commissioner Burnham
Carried Unanimously

b) Policy & Governance Committee

- Vacancy that needs to be filled.

Motion to appoint Lois Duke to the Policy & Governance Committee

Moved by: Commission Koch
Carried Unanimously

c) Personnel Committee

- Nothing to report

6.5 Update on Search Committee

- Law enforcement advisor, Bill Sweeney, joined the Search Committee. Bill Sweeney has multiple years of policing experiences and formerly served as the Senior Assistant Deputy Minister of Public Safety.

- Completed candidate short listing and first round interviews.

6.6 AAPG

- Discussion around conference, Executive Director Sitler and Councilor Bressey presented on the Grande Prairie Police Transition.
- Discussion around a skills matrix for future appointees.
- Items presented by expert presenters have already been worked into the police transition plan.

Motion to defer to the Policy & Governance committee to develop and implement a skills matrix.

Moved by: Vice-Chair Reiman

Carried Unanimously

6.7 CAPG

- Webinar Schedule – Direction to ED to register Commissioners for all webinars. Webinar on day of, then is released as a recording.
 - Thursday, July 6th, 2023, De-politicizing Police Governance – Erick Laming (Speaker TBC)
 - August 3rd, 2023, Police Wellbeing and Governance – Dr. Jamie Ferrill (Speaker TBC)
 - September 12th, 2023, Ethical Leadership in Policing and Police Governance (Speaker TBC)
 - October 12th, 2023, Power of Police Associations – Real or Perceived Threats to Police Leadership & Governance (Speaker TBC)
 - Thursday, November 9th, 2023, Role of Board & Policing Culture – The disconnect between police and the public. (Speaker TBC)
 - December 12th, 2023, Morden, Sinclair, Epstein, MMIWG, Brown Task Force, Tulloch. – Checking in on the status of recommendations for police governance from expert reports. (Speaker TBC)
- Commission has been registered for the Virtual component of the CAPG conference taking place August 15-18. Will be available livestreamed or recorded. Details will be provided when received.

Motion to approve Vice-Chair Reiman's in-person attendance at the conference.

Moved by: Councilor O'Toole

Carried Unanimously

Commissioner Reiman abstained.

7. NEW BUSINESS

- No new business

8. INQUIRIES BY THE POLICE COMMISSION

- No inquiries by the Police Commission.

9. INQUIRIES BY THE PUBLIC

- No inquiries or questions from the Public.

10. CLOSED SESSION

- 10.1 Personnel – FOIP – Sec. 17(4)
- 10.2 Law Enforcement Matters – FOIP – Sec. 20(1)
- 10.3 Public Complaint Director – FOIP – Sec. 24(1)
- 10.4 Professional Standards – FOIP – Sec. 17(4)

Motion to move into Closed Session in accordance with Section 197 of the Municipal Government Act and specified sections of the Freedom of Information and Protection of Privacy Act.

Moved by: Commission Reiman
Carried Unanimously

Motion to return to open session.

Moved by: Councillor Bressey
Carried Unanimously

11. BUSINESS ARISING FROM CLOSED SESSION

- 11.1 Chief of Police Recruitment

Motion to allow the Search Committee to make an offer to the selected candidate and bring candidate forward to Council for ratification.

Moved by: Councillor Bressey
Carried Unanimously

12. FUTURE MEETINGS

Motion to hold future meetings at 2:00 pm on the 2nd Thursday of each month, commencing July 13th, 2023, in the Al Robertson Room of Centre 2000, until further notice.

Moved by: Commissioner Koch
Carried Unanimously

13. ADJOURNMENT

Meeting adjourned by Chair Wong at 8:13 pm

**GRANDE PRAIRIE POLICE COMMISSION
SPECIAL MEETING MINUTES**

June 22, 2023

7:15 PM

Virtual

Attendees: Commissioner Dan Wong
Commissioner Natalie Reiman
Commissioner Timothy Burnham
Commissioner Donna Koch (virtual)
Councillor Dylan Bressey
Councillor Kevin O'Toole (virtual)
Commissioner Kelly Benning

Others: Lorrie Sitler, Executive Director
Bill Sweeney, Search Committee Advisor
Ardyce Kouri, Leaders International

1. CALL TO ORDER - 7:20 pm

Special Meeting notice waived as all Commission Members present.

2. LAND ACKNOWLEDGEMENT

We respectfully acknowledge the Beaver, Cree, Dene, and Métis people as the original caretakers of these Lands and surrounding areas. We are grateful to live, learn, work and play on Treaty 8 territory within Turtle Island and acknowledge these Lands have been home to diverse and sovereign First Nations and Inuit People since Time Immemorial.

3. APPROVAL OF AGENDA

Motion to approve the agenda as presented.

Moved by: Councillor O'Toole
Carried Unanimously

4. CLOSED SESSION

- 4.1 Personnel – FOIP – Sec. 17(4)
- 4.2 Law Enforcement Matters – FOIP – Sec. 20(1)
- 4.3 Public Complaint Director – FOIP – Sec. 24(1)
- 4.4 Professional Standards – FOIP – Sec. 17(4)

Motion to move into Closed Session in accordance with Section 197 of the Municipal Government Act and specified sections of the Freedom of Information and Protection of Privacy Act.

Moved by: Commissioner Koch
Carried Unanimously

Motion to return to open session.

Moved by: Councillor Bressey
Carried Unanimously

5. BUSINESS ARISING FROM CLOSED SESSION

5.1 Police Chief Contract

Motion for the chair and vice chair to negotiate the terms of the employment contract with the successful candidate.

Moved by: Councillor Bressey
Carried Unanimously

Motion to start the process of engaging Reynolds Mirth Richards & Farmer for the legal review of the contract.

Moved by: Commissioner Burnham
Carried Unanimously

6. ADJOURNMENT

Chair Wong adjourned the meeting at 8:33 pm